

## How to Stay Informed at Addams Elementary

Contact Virginia Meeks at the Board Office at (248/435-8400 x217 or [meeksv@royaloakschools.com](mailto:meeksv@royaloakschools.com)). She will give you your child's student ID and password.

Once you have that information, go online to <https://admin.rosd.k12.mi.us/cgi-bin/ParentWeb/pw-login.p> and log in to ParentWeb. Click on "Basics" and set up your contact information. Each contact can be set up to receive ENS notifications (ROSD automated alert system for school closings, etc), E-folder notifications with Addams specific and district wide news and flyers, and information from the PTA. Click on the boxes you want and click save.

E-News – Sign up at <http://www.royaloakschools.com/portal/enews> to receive Addams PTA emails with upcoming events, flyers, and sign-up forms. You will get a confirmation email. **You \*must\* click on the confirmation link in it or you will not be signed up!**

E-Friday Folder – Posted on Friday at <http://www.royaloakschools.com/portal/addams>. Has Addams specific and District wide news and flyers. The Addams PTA E-News notice will remind you to check the e-folder.

Addams PTA Web Site – [www.addamspta.com](http://www.addamspta.com). Has all sorts of good information, including the most up-to-date event schedule, school lunch schedule, Market Day ordering information, and much more.